

# 2019 - COURSE REGISTRATION FORM

COMPANY INFORMATION			
Company Name:		Contact Person:	
Postal Address:		Designation:	
		Tel:	
		Cell:	
VAT Reg Number:		Email:	
May Inlexso include you in updates on training offers and other services?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have any other training needs or do you require any information regarding other INLEXSO services?			

DELEGATE INFORMATION			
Course Name:		Course Date:	
Cost per Delegate (Excl. Vat):		PO number:	

DELEGATES TO ATTEND			
INITIALS:		SURNAME:	
INITIALS:		SURNAME:	
INITIALS:		SURNAME:	
INITIALS:		SURNAME:	
INITIALS:		SURNAME:	
INITIALS:		SURNAME:	
INITIALS:		SURNAME:	
INITIALS:		SURNAME:	
		Dietary Requirements (Please mark)	Vegetarian <input type="checkbox"/>
			Halaal (additional R150 charged for halaal meals) <input type="checkbox"/>
			None <input type="checkbox"/>

*Please list any medical conditions or disabilities we should be made aware of:*

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## Terms and Conditions

- To confirm your booking, please complete the contract and email to : **Jolene.Mascini@inlexso.co.za**
- All emailed contracts will be regarded as confirmed bookings and will be legally binding.
- A tax invoice will be sent upon receipt of booking form.
- **Payments are due in full before commencement of course** (certificates will not be issued should payment still be due).
- **No cancellations will be accepted in terms of courses. Replacement delegate/s will be accepted.**
- **Inlexso (Pty) Ltd** reserves the right to cancel or re-schedule a course if insufficient bookings have been received two weeks before the scheduled starting date. All delegates will be notified in writing.
- Dietary requirements/disability or special needs have to be stipulated on the booking form in order for Inlexo to accommodate such needs.
- Lunch and refreshments will be made available on training days.
- Whereas all reasonable measures are taken to ensure the health & safety of course attendees, individuals are responsible for their own health & safety. nInlexso does not take responsibility for any loss or damage (personal/property) caused to attendees as a result of their own negligence or that of our employees.
- The price printed in the brochure and website is valid at the time of publication. Although every effort is made to ensure prices are accurate at the time of going to press, price fluctuations due to circumstances outside our control can occur. Any changes will be made clear at the time of booking.

**I acknowledge that I have read and agree to the Terms and Conditions stated above.  
Please confirm my booking (s) as above.**

Please email the completed registration form to:

**Jolene Mascini**

**Email: [Jolene.Mascini@inlexso.co.za](mailto:Jolene.Mascini@inlexso.co.za)**

Signed

Print Name

Designation

Date

**Inlexso (Pty) Ltd**  
**Innovative Legal Solutions**

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**Cell:** +27 83 739 2130

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**Postal:** PO Box 21043, Valhalla, 0137

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**Web:** [www.inlexso.co.za](http://www.inlexso.co.za)